



Shire of
Peppermint Grove

NOTICE OF MEETING

Dear Councillor

It is advised that the **Ordinary Council Meeting** will be held in the Council Chamber on the Shire of Peppermint Grove, 1 Leake Street, Peppermint Grove, on 26th November 2024 commencing at 5.30pm.

MEETING AGENDA ATTACHED

Yours faithfully

A handwritten signature in black ink, appearing to read 'Don Burnett', is written over a light blue horizontal line.

Mr Don Burnett
CHIEF EXECUTIVE OFFICER

22nd November 2024



Shire of
Peppermint Grove

ORDINARY COUNCIL MEETING

AGENDA

TO BE HELD ON
TUESDAY 26TH NOVEMBER 2024
AT
5.30 PM



Shire of Peppermint Grove

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Shire of
Peppermint Grove

ORDINARY COUNCIL MEETING AGENDA

1. DECLARATION OF OFFICIAL OPENING

At ____ pm, the Shire President declared the meeting open and requested that the Affirmation of Civic Duty and Responsibility be read aloud by a Councillor and requested the recording of attendance and apologies.

Council recognises that it is permissible to record the Shire's Council and Forum Meetings in the written, sound, vision medium (or any combination of the mediums) when open to the public, however, people who intend to record meetings are requested to inform the Presiding Member of their intention to do so.

This meeting is being recorded and will be published on the Shire's website.

The Presiding Member will cause the Affirmation of Civic Duty and Responsibility to be ready aloud by Councillor _____.

Affirmation of Civic Duty and Responsibility

I make this Affirmation in good faith on behalf of Councillors and Officers of the Shire of Peppermint Grove. We collectively declare that we will duly, faithfully, honestly, and with integrity fulfil the duties of our respective office and positions for all the people in the district according to the best of our judgment and ability. We will observe the Shire's Code of Conduct and meeting procedures to ensure efficient, effective and orderly decision making within this forum.

2. RECORDING OF ATTENDANCE, APOLOGIES AND LEAVES OF ABSENCE

2.1 ATTENDANCE

Shire President

Deputy Shire President

Elected Member

Elected Member

Elected Member

Elected Member

Elected Member

Cr Karen Farley SC

Cr P Dawkins

Cr P Macintosh

Cr J Mahony

Cr D Jackson

Cr E Bond

Cr C Hohnen

CEO

Manager Development Services

Manager Corporate & Community Services

Manager Infrastructure Services

Mr D Burnett

Mr J Gajic

Mr J Clapham

Mr D Norgard

Gallery Members of the Public
..... Members of the Press

2.2 APOLOGIES

2.3 LEAVES OF ABSENCE

2.4 NEW REQUEST FOR A LEAVE OF ABSENCE

3. DELEGATIONS AND PETITIONS

4.0 PUBLIC QUESTION TIME

The Presiding Member will open the public question time by asking the gallery if there were any questions or deputation for Council.

1. The Agenda;
2. Question to Council; and
3. Deputation Forms.

The forms mentioned above are available at the end of the Council Meeting table, in front of the public gallery, for public use, and are also accessible on the Shire website. If no members of the public are present, the Presiding Member will dispense with Public Question Time.

Rules for Council Meeting Public Question Time

- a) *Public Question Time provides the public with an opportunity to put questions to the Council. Questions should only relate to the business of the Council and should not be a statement or personal opinion.*
- b) *During the Council meeting, after Public Question Time no member of the public may interrupt the meeting's proceedings or enter into conversation.*
- c) *Whenever possible, questions should be submitted in writing at least 48 hours prior to the start of the meeting.*
- d) *All questions should be directed to the President and only questions relating to matters affecting Council may be answered at an Ordinary meeting, and at a Special meeting only questions that relate to the purpose of the meeting may be answered. Questions may be taken on notice and responded to after the meeting, at the discretion of the President.*
- e) *The person presiding will control Public Question Time and ensure that each person wishing to ask a question should state his or her name and address before asking the question. If the question relates to an item on the agenda, the item number should also be stated. In general, persons seeking to ask a question will be given 2 minutes within which to address their question to the Council. The person presiding may shorten or lengthen this time in their discretion.*

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE FROM A PREVIOUS MEETING

Nil

4.2 QUESTIONS FROM MEMBERS OF THE PUBLIC

5.0 DECLARATIONS OF INTEREST

5.1 FINANCIAL INTEREST

5.2 PROXIMITY INTEREST

5.3 IMPARTIALITY INTEREST

5.4 INTEREST THAT MAY CAUSE A CONFLICT

5.5 STATEMENT OF GIFTS AND HOSPITALITY

6.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

7.0 CONFIRMATION OF MINUTES

OFFICER RECOMMENDATION– ITEM NO 7.1

Moved:

Seconded:

That the minutes of the Ordinary Council Meeting, of the Shire of Peppermint Grove held in the Council Chambers on 22nd October 2024 be confirmed as a true and accurate record.

8.0 OFFICERS REPORTS

8.1 MANAGER DEVELOPMENT SERVICES

Nil

8.2 MANAGER INFRASTRUCTURE SERVICES

Nil

8.3 MANAGER CORPORATE AND COMMUNITY SERVICES

8.3.1 List of Accounts Paid – 31st October 2024

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Description</u>
Attachments	Accounts Paid – October 2024 Credit Card expenses – October 2024

Voting Requirement	:	Simple Majority
Subject Index	:	Financial Management
Disclosure of Interest	:	Nil
Responsible Officer	:	Jeremy Clapham, Manager Corporate and Community Services
Authorising Officer	:	Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

The purpose of this report is to advise the details of all credit card expenses, electronic funds payments, direct debits and BPAY since the last report.

SUMMARY AND KEY ISSUES

The following payments in excess of \$20,000 were paid in October 2024:

- WMRC (Western Metropolitan Regional Council) – Service charges for Q2 24/25 \$25,850.64
- Dugite Earthmoving – Capital project Esplanade verge works \$34,400.33
- LGIS (Local Gov't Insurance Services) – Insurance 2nd instalment - \$68,527.80
- Australian Taxation Office – Payroll tax, GST and FBT - \$26,223.02

BACKGROUND

The Attachment lists detail all payments made in October 2024 and credit card transactions for September 2024 (paid in October 2024). The following summarises credit card payments, electronic fund transfers, direct debits and BPAY included in the list presented for information.

PAYMENT TYPE	NUMBER SERIES	AMOUNT
EFT	EFT000021 - EFT00026	\$356,578.27
Direct Debits	DD00017 - DD00025	\$16,848.00
BPAY	BPAY001	\$39.85
Credit Cards – September 2024		\$14,352.55
TOTAL		\$387,818.67

CONSULTATION

There was no consultation undertaken.

STRATEGIC IMPLICATIONS

There are no Strategic Plan implications evident at this time.

POLICY IMPLICATIONS

There are no significant policy implications evident at this time.

STATUTORY IMPLICATIONS

Accounts are paid during the month in accordance with Delegation 2 “Payments from the Municipal Fund.” Power to delegate to the CEO is contained in Section 5.42 of the Local Government Act 1995.

FINANCIAL IMPLICATIONS

The payments processed by the Shire relate to expenditure approved in the 2024/25 Adopted Budget.

COMMENT

The list of Accounts paid are provided to Council for information purposes and in accordance with the delegation to the CEO.

OFFICER RECOMMENDATION/S – ITEM NO 8.3.1

That Council receive the list of payment of accounts by electronic funds transfers, direct debit, BPAY and credit cards for the month of October 2024, totalling \$387,818.67.

8.3.2 Financial Statements for the Period Ending – 31st October 2024

ATTACHMENT DETAILS

Attachment No	Details
Attachments	Financial Statements for the period ended 31 October 2024

Voting Requirement	: Simple Majority
Subject Index	: Financial Statements 2024/25
Disclosure of Interest	: Nil
Responsible Officer	: Jeremy Clapham, Manager of Corporate and Community Services
Authorised by	: Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

To receive the monthly financial statements for the period ended 31 October 2024.

SUMMARY AND KEY ISSUES

The opening surplus for 1 July 2024 was forecast as \$821,747, but has now been amended to \$687,887 due to the processing of year end adjustments. This figure is subject to final audit adjustments.

BACKGROUND

The Monthly Financial Statements are prepared in accordance with the requirements of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*. Monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 October 2024.

CONSULTATION

There was no consultation undertaken.

STRATEGIC IMPLICATIONS

Objectives within the Governance section of the Strategic Community Plan.

POLICY IMPLICATIONS

Shire of Peppermint Grove Financial Management Policies and Investment Policy.

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996.

FINANCIAL IMPLICATIONS

There are no detrimental financial implications evident at this time.

OFFICER COMMENT

The audit for 2023-24 is due to be completed before the end of October 2024, may result in further adjustments to the opening surplus.

Investment of Municipal and Reserve Funds - as at 31 October 2024:

Fund	Purpose	Amount Invested	Start Date	Maturity Date	Term (Days)	Interest Rate %	Expected Interest for the year
Corporate cheque account	Municipal Funds	\$2,346,141.95	Ongoing	Ongoing	N/A	4.15%	\$100,000
Term Deposit	Reserve Funds	\$2,125,604	6 September 2024	27 June 2025	276	4.93%	\$80,000

OFFICER RECOMMENDATION/S – ITEM NO 8.3.2

That Council receives the monthly financial report for the period ended 31 October 2024.

8.4 CEO MANAGEMENT/GOVERNANCE/POLICY

MANAGEMENT/GOVERNANCE/POLICY

8.4.1 2025 Council Meetings Schedule

ATTACHMENT DETAILS

Attachment	Description
Nil	

Voting Requirement	:	Simple Majority
Subject Index	:	Council Meeting Dates 2025
Disclosure of Interest	:	Nil
Author	:	Jennifer Court, Projects and Policy Officer
Responsible Officer	:	Mr Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

The purpose of this report is to adopt the meeting dates for the Agenda Briefing Forum and Ordinary Council Meetings for 2025.

SUMMARY AND KEY ISSUES

Notification of planned Council meeting dates for 2025.

BACKGROUND

Legislation requires that Council provide public notice of the date and times of its meetings to allow for public participation and attendance.

CONSULTATION

There has been no specific consultation undertaken in respect to this matter.

POLICY IMPLICATIONS

There are no specific Policy Implications in respect to this matter.

STRATEGIC IMPLICATIONS

There are no specific Strategic Implications in respect to this matter.

POLICY IMPLICATIONS

There are no policy implications in respect to this matter.

STATUTORY IMPLICATIONS

The *Local Government Act 1995*, Part 5, Division 2, s5.3.

FINANCIAL IMPLICATIONS

There are no Financial Implications in respect to this matter.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications in respect to this matter.

OFFICER COMMENTS

The proposed dates for Council meetings are provided in the table below. These dates indicate that Agenda Briefing Forums will take place on the second Tuesday of each month, and Ordinary Council Meetings will be held on the fourth Tuesday of each month. However, there are a few exceptions:

- In January, Council is in recess.
- In October, due to the Council elections on 18th October 2025, both the Agenda Briefing Forum and the Ordinary Council Meeting will be held one week earlier than usual.
- The Ordinary Council Meeting in December 2025, will be held on the third Tuesday of the month to accommodate the Christmas holidays.

Additionally, a Special Council Meeting will be scheduled for 21st October to swear in newly elected members.

OFFICER RECOMMENDATION/S – ITEM NO 8.4.1

That Council adopt the following meeting dates for 2025:

Agenda Briefing Forum Held on the 2 nd Tuesday of each month at 5.30pm. (except in January when Council is in recess).	Ordinary Council Meetings Held on the 4 th Tuesday of each month at 5.30pm (except in December – 3 rd Tuesday, and January when Council is in recess) A Special Council Meeting will be held on the 21 st October 2025 for swearing in of newly Elected Members.
11 th February 2025	25 th February 2025
11 th March 2025	25 th March 2025
8 th April 2025	22 nd April 2025
13 th May 2025	27 th May 2025
10 th June 2025	24 th June 2025
8 th July 2025	22 nd July 2025
12 th August 2025	26 th August 2025
9 th September 2025	23 rd September
7 th October 2025	14 th October 2025
	21 st October 2025
11 th November 2025	25 th November 2025
9 th December 2025	16 th December 2025

8.4.2 Keanes Point Reserve – Playground Replacement.

COMMUNITY DEVELOPMENT

ATTACHMENT DETAILS

Nil	
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Voting Requirement : Absolute
Subject Index : Keanes Point Playground
Disclosure of Interest : Nil
Author : Mr Don Burnett, Chief Executive Officer
Responsible Officer : Mr Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

To consider the awarding of the contract to replace the playground at Keanes Point.

SUMMARY AND KEY ISSUES

- The Shire has one significant playground located at Keanes Point.
- The Shire’s Asset Management Plan (AMP) had programmed the replacement of the playground in 2026/27, however due to maintenance issues the replacement has been bought forward.

LOCATION

Keanes Point reserve.

BACKGROUND

The playground at Keanes Point is the Shire’s only playground. The AMP had programmed the playground to be replaced in 2026/27, however due to ongoing maintenance issues, the replacement has been included in the 2024/25 budget. A budget of \$350,000 has been made, comprising a reserve fund transfer of \$300,000 and a Federal Government LRCI grant of \$50,000.

A Request for Quotation (RFQ) was invited to suppliers register with the WA Local Government (WALGA) playground supplier panel. Two submissions were received.

A small reference group of parents using the playground have been consulted over the designs. There was a suggestion of providing more climbing space and both suppliers were asked to amend the designs to reflect this.

CONSULTATION

A small reference group of the playground’s users were engaged to provide feedback.

STRATEGIC IMPLICATIONS

The playground achieves the Strategic Priority Social Objective to “Promote community connection and activation”.

POLICY IMPLICATIONS

There are no policy implications with this report.

STATUTORY IMPLICATIONS

There are no Statutory Implications with this report.

FINANCIAL IMPLICATIONS

The 2024/25 makes provision of \$350,000, made up a reserve fund transfer of \$300,000 and \$50,000 grant. All of the options submitted are within this budget provision, however an allowance for contingencies should be made.

The draft but also makes provision for an upgrade to the half-court basketball court in Keanes Point. It is now determined that this work can be deferred and the funds of \$15,000 allocated to the playground works if required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications with this report.

SOCIAL IMPLICATIONS

There are no social implications at this time.

OFFICER COMMENT

The two suppliers submitted 5 options for consideration ranging in price (ex GST) of \$314,006 to \$341,360. Both suppliers meet the RFQ conditions and are compliant. Feedback is still being considered from the reference group.

Council is being asked to delegate to the CEO authority to award the contract within the budget range, pending a final recommendation from the reference group. It is also recommended that Council authorise the CEO to approve contract variations. The reallocation of the half-court basketball court amount may be required, depend on the final option selected. Variations to the design made and other costs may be required including adjustment to the shade sales, grass to be replanted, water fountains and seats to be installed.

Further Information

The informal reference group of parents with children using the playground have considered the five options. The consensus was Supplier B option 3, with a modification to swap out the

climbing item with the climbing unit in Option 2 . An additional swing is also added to the equipment.

OFFICER RECOMMENDATION/S – ITEM NO 8.4.2

That Council:

- 1. Authorise the CEO, following advice from the user reference group, to award the playground replacement contract to one of the two suppliers in accordance with their submission and quote.**
- 2. Reallocate the budget provision for the Keanes Point basketball court refurbishment of \$15,000 to the project if required.**
- 3. Allocate a further \$50,000 from the Infrastructure reserve fund as required for contingencies to complete the project.**

8.4.3 Peppermint Grove Tennis Club - Tennis Court Redevelopment

COMMUNITY DEVELOPMENT

ATTACHMENT DETAILS

Attached 1	Site plan of the courts.
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Voting Requirement : Simple
 Subject Index : Peppermint Grove Tennis Club
 Disclosure of Interest : Nil
 Author : CEO
 Responsible Officer : CEO

PURPOSE OF REPORT

The Peppermint Grove Tennis Club (the Club) is working on a redevelopment project to convert four grass courts to four all weather synthetic courts.

In accordance with Club’s lease with the Shire, Council approval is required for these works.

SUMMARY AND KEY ISSUES

- The Club is looking to convert four grass court to four all weather synthetic courts
- Funding from the State Government for a CSRFF grant has been requested.
- Council approval, in accordance with the lease is required.
- WA Planning Commission is required as the land is under a management order with the Shire, therefore covered by the Metropolitan Planning Scheme.

LOCATION

Lot 160 Johnston street (Bayview to Keane street).

BACKGROUND

The Club has been working on redevelopment project, with stage 1 being the conversion of four grass courts (refer to the attachment, courts 9-12) to four synthetic courts This will reduce maintenance costs, water usage and at the same time increase court use/revenue.

Part of the funding required for the project is being sought from the State Government’s Community Sporting and Recreation Facilities Fund (CSRFF), with Council endorsing this application. The project cost is estimated by the Club to be in the range of \$800k - \$900,000, with the grant requested being \$500,000.

Clause 10.1(1.c) requires the Club to gain written consent from the Shire to “remove, alter or add to any fixtures, fittings in or on the premises”.

CONSULTATION

No consultation has taken place at this time.

STRATEGIC IMPLICATIONS

Improving access to four all weather synthetic courts align with the Shire's Community Plan – Strategic Priority 1 Social objective 1.4 – Promote community connection and activation.

POLICY IMPLICATIONS

There are no specific policy implications in respect to this matter.

STATUTORY IMPLICATIONS

The Club is required to obtain approval from Council for the replacement of the courts. As the site is on a management order vested in the Shire, approval under the Metropolitan Region Scheme (MRS) will be required to be obtained by the Shire and Club from the WA Planning Commission.

FINANCIAL IMPLICATIONS

There are no financial implications at this time. The Club will be looking at accessing a \$200,000 self-supporting loan from the Shire should the Club receive the grant and the project proceeds. The granting of the self-supporting loan to the Club would be the subject of a separate report to Council. The Club would be required to provide a detailed business plan for the project, indicating its financial capacity to undertake and complete the project and to also meet the loan repayment commitments.

ENVIRONMENTAL IMPLICATIONS

Conversion of four courts from grass to synthetic will reduce the amount of water drawn from the Shire's annual bore allocation.

The new courts will have lighting and these will need to be designed to Australian standards to ensure light spill is contained into the leased area.

SOCIAL IMPLICATIONS

There are no social implications at this time.

OFFICER COMMENT

Council, by endorsing the works in accordance with the lease, isn't endorsing the financial arrangements for the granting of the self-supporting loan. This will be dealt with once the Club knows the outcome of the grant application.

OFFICER RECOMMENDATION/S – ITEM NO 8.4.3

That Council, subject to approval from the WA Planning Commission:

- 1. Approves, in accordance with Clause 10.1 of the lease agreement with the Club, the replacement of the four grass courts with synthetic courts.**
- 2. Requires the Club to ensure that the lighting to the Courts complies with Australian Standards for restricting light spill to the leased area.**

8.4.4 Request for Verge tree Removal – 59 Keane Street

COMMUNITY DEVELOPMENT

ATTACHMENT DETAILS

Attachment 1	Photo of subject tree.
Attachment 2	Email correspondence from owner of 59 Keane Street (under separate cover)

Voting Requirement : Simple
 Subject Index : Verge Trees
 Disclosure of Interest : Nil
 Author : Mr Don Burnett, Chief Executive Officer
 Responsible Officer : Mr Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

The owners of 59 Keane Street have requested Council consideration for the removal of a verge tree that is situated in the middle of their crossover at 59 Keane Street.

SUMMARY AND KEY ISSUES

- The crossover at 59 Keane Street has a peppermint tree in the middle of the crossover, dividing the driveway. Photo attached.
- The 1993 Council approval for development works shows the crossover in the current configuration.
- The new owners of 59 Keane Street have requested that the tree be removed.
- The Shire CEO has assessed under Policy 4.5, that there are no grounds to approval the tree removal.

LOCATION

59 Leake Street Peppermint Grove.

BACKGROUND

In 1993 Council approved a development at 59 Keane Street, with the plans showing the crossover split, allowing a peppermint tree to be maintained in the middle of the crossover.

The new owners of this property have requested that the tree be removed as it is difficult to negotiate around the tree, particularly reversing. Email correspondence from the owners has been circulated to elected members under separate cover.

CONSULTATION

No consultation has taken place at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications identified.

POLICY IMPLICATIONS

Council Policy 4.5 – Street Tree and Verge Management Policy determines when a street tree can be removed, and states the following;

The Removal of Trees – trees will generally only be removed when they are dead, diseased or dangerous.

Council's register of street trees has assessed this tree as:

- Health – Fair
- Structure – Fair
- Useful life expectancy – 20 to 40 years
- Retention value - High

As such, the tree does not meet the definition of dead or diseased. Dangerous trees usually refer to the potential of the tree or limbs falling, not for vehicles hitting them.

STATUTORY IMPLICATIONS

There are no Statutory Implications with this report.

FINANCIAL IMPLICATIONS

Should Council approval the removal of the tree, it is recommended that the removal of the tree and reinstatement of the verge and the cost of a replacement tree at a nearby location be at the applicant's costs.

ENVIRONMENTAL IMPLICATIONS

Retention of healthy trees compliments the desirable outcome to maintain a canopy cover.

SOCIAL IMPLICATIONS

There are no social implications at this time.

OFFICER COMMENT

The Owners of 59 Keane Street requested the verge tree in their driveway to be removed. The CEO assessed their request against Council policy 4.5 Street Tree and Verge Management Policy and found that the removal of the tree did not meet the requirement for the tree to be removed.

The owners have requested their request referred to Council for consideration. It is pointed out the policy is a guide for Council, with Council having flexibility on the application of the policy.

Should Council approval the removal of the tree, it is recommended that the removal of the tree and reinstatement of the verge along with the cost of a replacement tree at a nearby location be at the applicant's costs.

Further Information

Staff have met the owner of 59 Keane Street and discussed the possibility that Council may approve the removal of the tree. Agreement was reached on the conditions relating a possible approval.

OFFICER RECOMMENDATION/S – ITEM NO. 8.4.4

That Council does not approve the removal of the verge tree in the crossover to 59 Keane Street.

8.4.5 Matters for Information and Noting

ATTACHMENT DETAILS

Attachment	Description
Attachment 1	Building/Planning Statistics
Attachment 2	Infringements Issued
Attachment 3	Library Statistics

Voting Requirement	:	Simple Majority
Subject Index	:	Matters for Information
Disclosure of Interest	:	Nil
Author	:	Jennifer Court, Projects and Policy Officer
Responsible Officer	:	Mr Don Burnett, Chief Executive Officer

PURPOSE OF REPORT

The Shire of Peppermint Grove regularly receives and produces information for receipt by the Elected Members. The purpose of this item is to keep Elected Members informed on items for information received by the Shire.

The ‘Matters of Information’ report will be presented at each Council meeting and will provide an update on a number of areas of the Shire’s operations and provide information and correspondence of interest to elected members.

It is intended that the following information is provided on a regular basis, either monthly or quarterly, noting some of this data is still to be collected in a presentable format.

- Building Permits issued
- Demolition permits issued
- Seal register advising of when the Shire seal has been applied
- Infringements for parking and dogs etc.
- Library Statistics

SUMMARY AND KEY ISSUES

The following reports are presented to Council:

- Planning Approvals
- Building Approvals
- Infringements
- Library Statistics
- Curtin Heritage Living – Medical centre tenancy

OFFICER COMMENT

That the Council notes the updates provided in the attached reports, which cover various aspects of the Shires operations.

The Shire of Peppermint Grove, as head Lessor of Curtin Heritage Living has agreed to sublease a pathology room located on the ground floor of 40 Marine Parade, Cottesloe. The Shire's seal; was affixed to this lease agreement.

The application of the seal is carried out in accordance with Section 1.10 of the Shire of Peppermint Grove's Delegations Register, which authorised the affixing of the Common Seal to Documents.

CONSULTATION

No community consultation was considered necessary in relation to the recommendations of this report

OFFICER RECOMMENDATION/S – ITEM 8.4.5

That Council receives the information in this report.

9. COMMITTEE REPORTS

10. NEW BUSINESS INTRODUCED BY DECISION OF COUNCIL

11. MOTIONS ON NOTICE

(Automatically sent back to administration for consideration at the next Council meeting)

12. CONFIDENTIAL ITEMS OF BUSINESS

13. CLOSURE OF MEETING

At ___pm, there being no further business the meeting closed.