

SHIRE OF PEPPERMINT GROVE SCHEDULE OF FEES AND CHARGES FOR THE YEAR ENDING 30 JUNE 2024.

Program	Type of Fee	Legislation	Fee/Charge – * GST Inclusive	Estimated Revenue	
				\$	
General Purpose	Rate/Property Enquiry Fee	Local Government Act 1995	\$150 for each written enquiry	5,400	
	Special Payment Arrangements	Local Government Act 1995	\$45 per application	90	
Funding	Rate Instalment Fee	Local Government Act 1995	\$15 per assessment	7,200	
Law, Order & Safety	ESL Admin fee	Local Government Act 1995	as per agreement	4,000	
	FOI Applications	FOI Act 1992	\$30 per application Photocopying - A4 Black & White 20 cents per page. Photocopying - full cost recovery Staff time - \$30 per hour	30	
	Cat/Dog Fines and penalties	Dog Act 1976/Cat Act 2013	As per relevant Act	100	
	Cat/Dog Impounding Fees	Dog Act 1976/Cat Act 2013	\$120	250	
	Cat/Dog License Fees	Dog Act 1976/Cat Act 2013	As per relevant Act	9,800	
	Vehicle Impounding Fees	Local Government Act 1995	\$250 plus towing costs	250	
Health	Notification/Registration Fee	Food Act 2008/Local Government Act 1995	Fee for Service \$73	0	
	Exempted Food Premises fee	Food Act 2008/Local Government Act 1995	Nil	0	
	Annual Risk Assessment/ Inspection Fee	Food Act 2008/Local Government Act 1995	High Risk	Primary Classification \$800	1,600
			High Risk	Additional Classification \$250	450
	Medium Risk	Food Act 2008/Local Government Act 1995	Medium Risk	Primary Classification \$500	3,500
			Medium Risk	Additional Classification \$250	250
	Low Risk	Food Act 2008/Local Government Act 1995	Low Risk	Primary Classification \$250	750
			Low Risk	Additional Classification \$250	0
	Very Low Risk	Food Act 2008/Local Government Act 1995	Very Low Risk	No fee	0
			Very Low Risk	Fee for Service \$73	0
	Transfer Fee	Food Act 2008/Local Government Act 1995	Fee for Service \$73		
	Improvement Notices	Food Act 2008/Local Government Act 1995	Issuance of Notice \$100		
	Conduct an Outdoor Eating Area	Food Act 2008/Local Government Act 1995	Application fee \$175, Renewal fee \$100, Transfer fee \$100, Annual fee \$175		
	Settlement Agent Report	Food Act 2008/Local Government Act 1995	Written report \$73		
	Food Safety Program Verification	Food Act 2008/Local Government Act 1995	Assessment and Inspection \$550		
Food Business Reinspection	Food Act 2008/Local Government Act 1995	Inspection Fee \$200			
Application Fee Construction and Establishment of Food Premises (including one off notification fee)	Food Act 2008/Local Government Act 1995	Risk Level			
		High/Medium	Fee for Service		
		Low Risk	Fee for Service		
		Very Low Risk	Fee for Service		
To amend or refurbish a good premises	Food Act 2008/Local Government Act 1995	Fee for Service			
Construction/Alteration of a Public Building	Health (public Buildings) Regulations 1992	Fee for Service \$73 per hour			
Occupancy Review/Certificate					
Community Amenities	Additional Domestic Refuse Service	Waste Avoidance and Resource Recovery Act 2007 -	\$310 pa for (1) Weekly Service – 240L MGB	23,560	
	Additional Commercial Refuse Service	Waste Avoidance and Resource Recovery Act 2007 -	\$310 pa for (1) Weekly Service – 240L MGB	10,850	
	Refuse Service – Non Rateable Properties	Waste Avoidance and Resource Recovery Act 2007 -	\$310 pa for (1) Weekly Service – 240L MGB	930	
	Refuse Service – Non Rateable Properties	Waste Avoidance and Resource Recovery Act 2007 -	\$267 pa for (1) Fortnightly Service – 240L MGB	534	
	Refuse Service – Non Rateable Properties	Waste Avoidance and Resource Recovery Act 2007 -	\$188 pa for (1) Fortnightly Service – 240L MGB	752	
	Additional Domestic Recycling Service	Waste Avoidance and Resource Recovery Act 2007 -	\$267 pa for (1) Fortnightly Service – 240L MGB	8,811	
	Additional Commercial Recycling Service	Waste Avoidance and Resource Recovery Act 2007 -	\$267 pa for (1) Fortnightly Service – 240L MGB	3,738	
	Additional Green Organic Waste - Residential	Waste Avoidance and Resource Recovery Act 2007 -	\$188 pa for (1) Fortnightly Service – 240L MGB	12,784	
	Additional Green Organic Waste - Commercial	Waste Avoidance and Resource Recovery Act 2007 -	\$188 pa for (1) Fortnightly Service – 240L MGB	752	
Freshwater view memorial Plaque	Local Government Act 1995	Plaque & Install \$400	0		
Development Compliance Fee	Local Government Act 1995	Various costs with a minimum of \$125*	1,750		
Town Planning Fees (determination of a development application by the Shire)	Planning and Development Regulations 2009	Various – Scale of charges based on cost of development	80,000		
Town Planning Fees (determination of a development application by a Development Assessment Panel)	Planning and Development (Development Assessment Panels) Regulations 2011	Various – Scale of charges based on cost of development	As above		
Mandatory DAP when development is above \$10M, optional DAP when development costs is more than \$2M and less than \$10M.					
Determining an application to amend or cancel development approval	Planning and Development Regulations 2009	\$295	As above		
Home Occupation/Business	Planning and Development Regulations 2009	Initial application \$222 Retrospective application (if the home occupation/business has commenced) \$666 Renewal per annum \$73	As above		
Deemed to Comply Check - Determining an application for advice made under the Planning and Development (Local Planning Schemes) Regulations 2015, Schedule 2, Clause 61A	Planning and Development (Local Planning Schemes) Regulations 2015	\$100 for each simple application such as minor additions, outbuildings, incidental structures and front fences. \$295 for each complex application including new single houses, grouped dwellings and multiple dwellings.	As above		
Scheme Amendments - The Shire will provide services subject to an upfront application fee on a cost recovery basis in accordance with the Planning and Development Regulations 2009. At the conclusion of the administrative process a detailed invoice will be provided to the Applicant and any adjustment to the application fee.	Planning and Development Regulations 2009	Basic Scheme Amendment \$5,000 Standard Scheme Amendment \$7,500 Complex Scheme Amendment \$10,000	0		
Structure Plan Endorsement or Amendments - The Shire will provide services subject to an upfront application fee on a cost recovery basis in accordance with the Planning and Development Regulations 2009. At the conclusion of the administrative process a detailed invoice will be provided to the Applicant and any adjustment to the application fee.	Planning and Development Regulations 2009	Cost Recovery based on Schedule 4 of the Regulations Initial application \$3,500 Amendment \$2,500	As above		
Withdrawal of Caveat	Local Government Act 1995	Administrative Fee \$385			
Subdivisional Clearance Fee	Planning and Development Regulations 2009	1-5 lots \$73 per lot subsequent lots \$35 per lot	600		

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	Subdivision Re-inspection Fee - <i>where a subdivider has lodged a clearance request or has advised that subdivision works are complete, but following inspection the works are incomplete and subsequent re-inspection is required.</i>	Local Government Act 1995	\$150	0
	Built Strata Applications	Strata Title (General) Regulations 2019	As per Schedule 6 of the Regulations 1 to 5 lots \$656 plus \$65 per lot 6 to 100 lots \$981 plus \$43.50 for every lot in excess of 5 lots >100 lots application fee capped at \$5,113.50 6-99 lots \$981 plus \$43.50 per lot	
	Reply to a Property Settlement Questionnaire	Town Planning (Local Govt Planning Fees) Regs 2000	\$73	
	Provision of written planning advice	Town Planning (Local Govt Planning Fees) Regs 2000	\$73 per hour (minimum or one hour):	
	Copy of Plans Application	Local Government Act 1995	Building Permit and Plans - Single House \$100 Building Permit and Plans - Commercial/Dwelling within a Complex of more than Three Units - \$150 Planning/Development Approvals - Single House \$100 Planning/Development Approvals - Commercial/Dwelling within a Complex of more than Three Units - \$150 Home Indemnity Insurance Certificate \$73	2,700
	Issue of Zoning Certificate	Planning and Development Regulations 2009	\$73	
	Advertising - Newspaper Notice	Local Government Act 1995	Full cost recovery	
	Advertising - Sign on Site		\$150	
	Advertising - Notification Letters		0 - 10 letters no charge 11-50 letters \$100 51-100 letters \$200 >100 letters \$2 per letter	
	Traders Permit / Stallholder's Permit	Activities in Thoroughfares and Public Places Local Law	Issuing fee \$100 Daily fee (or part thereof) \$50 Weekly fee (or part thereof) \$200 Monthly fee (or part thereof) \$400 Annual fee (an area less than or equal to 10m ²) \$900 NB: no fee charged for not for profit or charitable organisations	
	Section 40 Certificate for Liquor Licence	Liquor Control Act 1988	\$200	
	Section 55 Certificate of Local Planning Authority - <i>Gaming Permit</i>	Gaming and Wagering Commission Act 1987	\$100	
	Recovery of impounded vehicles	Local Government Act 1995	Vehicle impound fee (initial cost) \$300 Vehicle impound fee per day thereafter \$50	
	Nightworks Permit Applications - Includes Assessment of Noise Management Plans and Traffic Management Plans (as applicable)	Local Government Act 1995	\$295 NB: Noise monitoring and public notification (as applicable) at the applicant's cost or, if undertaken by the Shire at full cost recovery	
	Retrospective Building Permit Application Class 1 or Class 10 Building	Building Act 2011	0.38% value of works - \$110 minimum fee	
	Occupancy Permit - Includes temporary permits for incomplete buildings, modification to permit, and replacement permits	Building Act 2011	\$110 plus Building Services Levy (as applicable)	
	Demolition Permit	Building Act 2011	Whole or part of a residential building (Class 1 or 10) \$110 plus Building Services Levy Whole or part of a commercial, industrial or public building (Class 2 - 9) For each Level \$110 plus Building Services Levy	463
	Extension of Time Application - includes Building Permit, Demolition Permit, Building Approval Certificate, and Occupancy Permit	Building Act 2011	\$110	
	Swimming Pool Inspection Fee Swimming Pool Barrier Inspection upon Request	Building Regulations 2012	\$45.50 per swimming pool, annual charge \$150	12,785
Recreation & Culture	Manners Hill Pavilion	Local Government Act 1995	Residents \$50/hr minimum 5 hours + Pavillion Bond \$550*. Shire of Peppermint Grove residents- inc electricity	2,200
	Manners Hill Pavilion	Local Government Act 1995	\$100 per hr - min 5 hrs. Non-Shire of Peppermint Grove residents plus Pavillion Bond \$550*	3,500
	Manners Hill Park	Local Government Act 1996	Clubs/ Commercial - \$1000 per day plus Pavillion plus \$1000 Bond	2,500
	Foreshore Dinghy Storage	Local Government Act 1995	\$215* per mooring bay p a. OR \$20/mth plus \$50 admin fee	9,000
	Foreshore Dinghy impound fee	Local Government Act 1995	\$110* per vessel impounded.	0
	Library – Lost and Damaged Books	Local Government Act 1995	Depreciated and/or replacement value	3,800
	Library – Account fee for very over due items	Local Government Act 1995	\$3.00 per item, to a maximum of \$15.	
	Library – Photocopying & Printing	Local Government Act 1995	20c* per sheet (Black); .50c* per sheet (Colour)	1,800
	Library - Replacement Cards & Sundry Income	Local Government Act 1995	\$5.50* per card	1,800
	Library – Local History - copying and supply of CD	Local Government Act 1995	\$6.60* (scanning additional as per below)	900
	Library - Local History - Reproduction of	Local Government Act 1995	\$16.50* per order	0

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	Library - Local History - Reproduction per photographs	Local Government Act 1995	\$7.70* per photograph	0
	Library - Local History - Reproduction of photos- Commercial handling fee	Local Government Act 1995	\$33.00* per order	0
	Library - Local History - Reproduction photo for Commercial	Local Government Act 1995	\$11.00* per photograph	0
	Library - Local History - Digital Image Scanning	Local Government Act 1995	\$6.60* per disc up to 5 images, \$1.10* per image thereafter	0
	Library - Local History - Digital Image Scanning	Local Government Act 1995	\$1.10* per image to personal USB drive.	0
	Library - Book Club book hire	Local Government Act 1995	Various - Full cost recovery	0
	Library - Replacement locker key	Local Government Act 1995	\$11.00* each	0
	Library - Sale of Books	Local Government Act 1995	Various - Full or partial cost recovery	750
	Library - Pod Room	Local Government Act 1995	\$12.00 per hour	950
	Library - Book club book hire	Local Government Act 1995	\$5 per meeting per year paid in advance	950
	Library - Events	Local Government Act 1995	Various - full or partial cost recovery	550
	Local History Hi res image transfer	Local Government Act 1995	\$25 up to 5 images	
	Local History Hi res image transfer - commercial	Local Government Act 1995	\$50 up to 5 images	
	Colour printing - photographic	Local Government Act 1995	\$10 per page	600
	Hire of scanner	Local Government Act 1995	\$10 per hour	280
	Sale of USB	Local Government Act 1995	\$5.50 each	
	Ear buds	Local Government Act 1995	\$4.00 each	
	Library Flax Room	Local Government Act 1995	\$25.00 per hour	3,800
	Library Main Hall (Availability at discretion of Library Co-ordinator	Local Government Act 1995	\$60/hr	
	Community Centre - All other hirers	Local Government Act 1995	\$300 full day (8am to 6pm Monday to Friday, 8am to 4pm Saturday or Sunday)	11,200
	Community Centre - Local NFP community groups	Local Government Act 1996	Day -8.30am-6pm \$25/hr \$125 Full day Night 6pm-10.30pm \$25/hr	
	Community Centre - Cancellation Fee. More than 24 hours notice.	Local Government Act 1995	Cancellation Fee-50% Hire Fee at discretion of CEO	3,800
	Community Centre- Other Hirers	Local Government Act 1995	Day- \$60/hour; \$300 full day 8.30am-6pm; Night- 6pm to 10.30pm- \$60/hr min 2hours; Bond \$100	
	Café Rental	Local Government Act 1995	As per Lease	39,224
	Bus Shelter rental	Local Government Act 1995	as per Agreement	5,900
	Community Centre - Cancellation Fee. Less than 24 hours notice. Community Centre - Cancellation Fee- more than 24 hours Notice		Cancellation Fee- Full Hire Fee - discretion of the CEO 50% hire fee at the discretion of CEO	
	Bond (Booking Deposit)	Local Government Act 1995	Up to \$200 per booking	
	Small Meeting Rooms/Spaces - All hirers	Local Government Act 1995	\$22.00* per hour	
	Small Meeting Rooms/Spaces - Community Groups Meetings, classes & groups	Local Government Act 1995	\$15.00* per hour (min 2 hours after 6pm)	
	Small Meeting Rooms/Spaces - Private Hirers/Commercial meetings & seminars	Local Government Act 1995	\$20.00* per hour (min 2 hours after 6pm)	
	Community Centre & Library Hall - All other hirers - After hours duty management	Local Government Act 1995	\$60 per hour per member of staff - Weeknights after 6pm & Saturdays; \$55 per staff member Sundays	
Transport	Parking Fines	Local Government Act 1995	As per Local Law	4,000
	Parking Fines	Local Government Act 1995	Final Demand Letter-\$25.30 or as per amended regulations	
Economic Services	Demolition/Construction bond	Local Government Act 1995	Incidental works Nil Minor Works \$1,000* Standard Works \$2,500* Significant Works \$5,000* Complex Works Discretionary Min \$10,000*	
	Road Verge Footpath Reinstatement	Local Government Act 1995	Cost recovery basis plus 20% Overheads	0
	Building Permit Fees	Local Government Act 1995	Various – Scale of charges based on cost of development	50,000
	Building Permit Statistical Information	Local Government Act 1995	\$73.00* per hour- min 1 hour	600
			TOTAL	342,783